



# EMPOWERMENT CONGRESS SOUTHEAST AREA NEIGHBORHOOD DEVELOPMENT COUNCIL



## SPECIAL BOARD MEETING MINUTES

Tuesday, December 16, 2025  
6PM-8PM

Burton Tech High School  
10101 S Broadway Ave, Los Angeles, CA 90003

### EXECUTIVE OFFICERS

Alphonzo Hicks  
President

Twyla Peters  
Vice President

Marlen Millan-Osuna  
Secretary

Estrella Dela Rosa  
Treasurer

Keith Pitts  
Parliamentarian

### BOARD MEMBERS

Charline Nunez  
Area 1A Rep

Jazmin Anderson  
Area 1B Rep

Trina Young Washington  
Area 2B Rep

Samuel Williams  
Area 3A Rep

Donna Johnson  
At Large Member #3

Gentre Adkins IV  
At Large Member #4

Elida Mendez  
At Large Member #2

### COUNCIL HEADQUARTERS

Constituent Service Center  
8475 S Vermont Ave  
Los Angeles CA 90044

#### Website:

www.southeastnc.org

### COUNCIL HEADQUARTERS

Constituent Service Center  
8475 S Vermont Ave  
Los Angeles CA 90044

Si require servicios de traducción favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Marlen Millan-Osuna, por correo electrónico marlen.millan-osuna@southeastnc.org para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to TWO minutes per speaker, unless adjusted by the presiding officer of the Board.

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, to provide public comment until that timed public comment period has elapsed.
- (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.



# EMPOWERMENT CONGRESS SOUTHEAST AREA NEIGHBORHOOD DEVELOPMENT COUNCIL



## SPECIAL BOARD MEETING AGENDA Tuesday, December 16, 2025 6PM-8PM

**Burton Tech High School  
10101 S Broadway Ave, Los Angeles, CA 90003**

1. **Call to Order:** A. Hicks, President
2. **Welcome:** A. Hicks, President
3. **Roll Call:** A. Hicks, President
  1. Ms. Anderson - Absent
  2. Ms. De la Rosa – Present
  3. Ms. Johnson – Absent
  4. Ms. Mendez – Present
  5. Ms. Millan-Osuna – Absent
  6. Ms. Nunez – Present
  7. Ms. Peters – Absent
  8. Ms. Washington – Absent
  9. Mr. Adkins (Pastor G) – Present
  10. Mr. Hicks – Present
  11. Mr. Pitts – Present
  12. Mr. Williams – Present

**Present: 7                  Absent: 5**
4. **Elected Officials and City Department Reports (5 mins each)**
  - a. **Senior Lead Officers**
    - Officer Carmen Gutierrez (213) 793-0725; email: 37105@lapd.online
    - Officer Erik Loomis (213) 458-4872; email: 38329@lapd.online
  - b. **Council Districts/County Officials**
    - Carlos Leno / Communications Deputy / carlos.x.leon@lacity.org
    - Roberto Perez / Economic Development Deputy / roberto.perez@lacity.org
  - c. Department of Neighborhood Empowerment
5. **Public Comment (2 mins each)**
  - a. Block Clubs / Community Organizations
6. **Committee Chair Reports (approximately 1 min each)**

Committee Chairs are asked only to report if they have items of importance to the current meeting.

  - a. Public Safety
  - b. Youth
  - c. Beautification
  - d. Community Impact Statement (CIS)
  - e. Bylaw ad hoc committee

**7. Area Representative Reports**

- a. Area 1A Rep - Charline Nunez
- b. Area 1B Rep - Jazmin Anderson
- c. Area 2A Rep
- d. Area 2B Rep - Trina Young Washington
- e. Area 3A Rep - Samuel Williams
- f. Area 3B Rep

**8. Consent Calenda (6a & 6b only)**

Consent Calendar items are considered to not be controversial and will be treated as one agenda item. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless the item is removed from the Consent Calendar, in which event the item will be considered as time allows on the regular agenda.

- a. Monthly Expenditure Report (MER) for October 2025
- b. Special Board Meeting Minutes November 11, 2025
- c. General Board Meeting Minutes November 18, 2025

Motion: Mr. Pitts

Second: Ms. dela Rosa

**Motion Passes**

**Yes: 7; No: 0; Abstain: 0; Absent: 5**

**9. Old Business**

- a. (No Old Business for this meeting)

**10. New Business (30 mins)**

- a. Discussion and board action to approve Alphonzo Hicks as first card holder and alter signer.

Motion: Ms. dela Rosa

Second: Mr. Adkins

Vote

- 1. Ms. Anderson - Absent
- 2. Ms. De la Rosa – Yes
- 3. Ms. Johnson – Absent
- 4. Ms. Mendez – Yes
- 5. Ms. Millan-Osuna – Absent
- 6. Ms. Nunez – Yes
- 7. Ms. Peters – Absent
- 8. Ms. Washington – Absent
- 9. Mr. Adkins (Pastor G) – Yes
- 10. Mr. Hicks – Yes
- 11. Mr. Pitts – Yes
- 12. Mr. Williams – Yes

**Motion Passes**

**Yes: 7; No: 0; Abstain: 0; Absent: 5**

- b. Discussion and board action to approve date, location and funds for rescheduling Board Retreat. **Item was tabled due to lack of attendance.**

Motion: Ms. dela Rosa

Second: Mr. Pitts

Vote

1. Ms. Anderson - Absent
2. Ms. De la Rosa – Yes
3. Ms. Johnson – Absent
4. Ms. Mendez – Yes
5. Ms. Millan-Osuna – Absent
6. Ms. Nunez – Yes
7. Ms. Peters – Absent
8. Ms. Washington – Absent
9. Mr. Adkins (Pastor G) –
10. Mr. Hicks – Yes
11. Mr. Pitts – Yes
12. Mr. Williams – Yes

**Yes: 7; No: 0; Abstain: 0; Absent: 5**

- c. Discussion and board action to approve the reimbursement of Ms. Peters for the Halloween event advertising materials with logo, in the amount of \$300.00

Motion: Ms. dela Rosa

Second: Mr. Pitts

1. Ms. Anderson – Absent
2. Ms. De la Rosa – Yes
3. Ms. Johnson – Absent
4. Ms. Mendez – Yes
5. Ms. Millan-Osuna – Absent
6. Ms. Nunez – Yes
7. Ms. Peters – Absent
8. Ms. Washington – Absent
9. Mr. Adkins (Pastor G) – Yes
10. Mr. Hicks – Yes
11. Mr. Pitts – Yes
12. Mr. Williams – Yes

**Yes: 7; No: 0; Abstain: 0; Absent: 5**

### **Funding Request Denied from City Clerk**

*We have completed our review of your funding request, Twyla Peters, for \$300.00 on January 8, 2026. Unfortunately, we have denied your request for the following reasons:*

*Per EC Southeast bylaws board quorum is eight (8), "Section 2: Quorum – The quorum shall be eight (8) members of the Board. No floating quorums are allowed." Per the BAC submitted only seven (7) board members were in attendance, therefore quorum was not met to approve this expenditure.*

*Additionally, please provide Funding Representative, Ana Cardoso more information regarding events stated as no Event Approval Request From was submitted for this expenditure.*

- d. Discussion and board action to approve rescheduled Neighborhood Purpose Grant (NPG) application from Jimmy's Place, in the amount of \$1,500.00 to take place in either February 2026 or March of 2026

Motion: Mr. Adkins

Second: Ms. dela Rosa

1. Ms. Anderson - Absent
2. Ms. De la Rosa – Yes
3. Ms. Johnson – Absent
4. Ms. Mendez – Yes
5. Ms. Millan-Osuna – Absent
6. Ms. Nunez – Yes
7. Ms. Peters – Absent
8. Ms. Washington – Absent
9. Mr. Adkins (Pastor G) – Abstain
10. Mr. Hicks – Yes
11. Mr. Pitts – Abstain
12. Mr. Williams – Abstain

**Yes: 5; No: 0; Abstain: 2; Absent: 5**

### **Funding Request Denied from City Clerk**

*We have completed our review of your funding request, Jimmy's Place, Inc. for \$1,500.00 on January 8, 2026. Unfortunately, we have denied your request for the following reasons:  
Per EC Southeast bylaws board quorum is eight (8), "Section 2: Quorum – The quorum shall be eight (8) members of the Board. No floating quorums are allowed." Per the BAC submitted only seven (7) board members were in attendance, therefore quorum was not met to approve this expenditure.*

### **11. Board Vacancy (15 mins)**

Discussion and possible board action to fill vacant seats:

Below are the ECSEANDC vacant board seats. Please See Bylaws for Duties & Responsibilities also Article 6 section 2E page 9.

#### **VACANCY:**

- a. Neighborhood Representative 2A**
- b. Neighborhood Representative 3B**
- c. At-Large Representative #4**

### **12. Closing Comments**

### **13. Adjournment**

Meeting adjourned at 7:58pm

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space

Address (if applicable), at our website: [www.southeastnc.org](http://www.southeastnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Marlen Millan-Osuna Secretary, at: [marlen.millan-osuna@southeastnc.org](mailto:marlen.millan-osuna@southeastnc.org)

## ANNOUNCEMENTS:

### NEXT Southeast Neighborhood Council Meeting:

Tuesday, January 27, 2026, at 6pm

Burton Tech High School - 10101 S Broadway Ave, Los Angeles, CA 90003

The Empowerment Congress Southeast Area Neighborhood Development Council meeting agendas are posted at the following locations: **\*\*not all locations will have posting\*\***

## ONLINE POSTING LOCATION(S)

- **SoutheastNC.org**
- **DONE** – Website Posting - Email: [ncsupport@lacity.org](mailto:ncsupport@lacity.org)

## PUBLIC POSTING LOCATION(S)

**Algin Sutton Recreation Center** – 8800 S. Hoover Street, LA, CA 90044, Ph: (323) 753-5808

Deanna Tunstalle, Senior Recreation Director II **Email:** [Deanna.Tunstalle@LACITY.ORG](mailto:Deanna.Tunstalle@LACITY.ORG) Sheka Stocker, Recreational Coordinator  
**Email:** [Sheka.Stocker@LACITY.ORG](mailto:Sheka.Stocker@LACITY.ORG)

**Green Meadows Recreation Center** – 431 E 89th Street, LA, CA 90003 - Ph: (323) 565-4242

– Director Alea Douglas **Email:** [Alea.Douglas@lacity.org](mailto:Alea.Douglas@lacity.org)

**Mark Twain Library** - 9621 S. Figueroa St., LA, CA 90003, Ph: (323) 755-4088

– Ms. Senele Rios – **Email:** [Sgrios@lapl.org](mailto:Sgrios@lapl.org) and William Bermeo, **Email:** [wbermeo@lapl.org](mailto:wbermeo@lapl.org)

**Southeast Police Station** – 145 W. 108th Street, LA, CA 90061, Ph: (213) 972-7828

**Weingart YMCA** – 9900 S. Vermont Ave., LA., CA 90044, Ph: (323) 754-3191

Scottie Biggers, Executive Director **Email:** [ScottieBiggers@ymcala.org](mailto:ScottieBiggers@ymcala.org)

Amos Williams, Healthy Lifestyle Director **Email:** [AmosWilliams@ymcala.org](mailto:AmosWilliams@ymcala.org)

## COUNCIL DISCUSSION AND TIME LIMITS

Councilmember's requesting to address the Council will be recognized by the Council Chair in the order requested. A motion calling the "previous question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate, and the Chair will instruct the Secretary to call the roll on the matter.

## RECONSIDERATION AND GRIEVANCE

For information on the process for reconsideration, ECSEANDC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the ECSEANDC Bylaws visiting the ECSEANDC Office at Mark Ridley Thomas Constituent Services Center, Councilman Marqueece Harris-Dawson Field Office 8475 South Vermont Ave, Los Angeles, California 90044-3448

### Neighboring Neighborhood Council Meetings:

- WATTS
  - Board Meeting: 2nd Tuesday of the month at 6:30pm, meeting location: watts senior citizen center; 1657 E. Century Blvd., Los Angeles, Ca 90002-2987, office location and phone number: 10221 Compton Ave. #203, Los Angeles, CA 90002 (323) 564-0260
- HARBOR GATEWAY NORTH
  - Board Meeting: 4TH TUESDAY OF THE MONTH AT 7:00 PM, Meeting Location: 135th Street Elementary School - 801 W. 135TH Street, Gardena, Ca 90247-2154, Office Location And Phone Number: PO Box 3723, Gardena, CA 90247, (310) 768-3853, [harborgatewaynorth.org](http://harborgatewaynorth.org)
- COMMUNITY & NEIGHBORS FOR 9<sup>TH</sup> DISTRICT UNITY
  - Board Meeting: 4th Friday of The Month At 4:30 Pm, Meeting Location; Estelle Van Meter Center Sr. Center - 606 E. 76th Street, Los Angeles, 90001-2802, office location and phone number; 7600 S. Avalon Blvd. Los Angeles, CA 90001, (323) 750-0496
- EMPOWERMENT CONGRESS SOUTHWEST AREA NDC

- Board Meeting: 3rd Monday of the month at 6:30 pm, Mark Ridley-Thomas Constituent Service Center - 8475 S. Vermont Ave, Los Angeles 90044-3448, office location and phone number; 8475 S. Vermont Ave, Los Angeles, CA 90044 – 3448, (323) 789-1434.
- VOICES OF 90037
  - Board Meeting: 4th Wednesday of the month at 6:30pm, meeting location: Normandie Avenue Elementary School, 4505 S Raymond Ave, Los Angeles CA 90037-2817, council contact information; ((323) 299-0809
- EMPOWERMENT CONGRESS CENTRAL AREA NDC
  - Board Meeting: 4th Monday of the month at 6:30 pm, meeting location; Amistad Plaza Apartment - community room - 6050 S. Western Avenue, Los Angeles, Ca 90047-1464, office location and phone number, 8475 S. Vermont Avenue, Los Angeles, CA 90044-3448, (323) 789-1449.
- EMPOWERMENT CONGRESS NORTH AREA NDC
  - Board Meeting: 1<sup>ST</sup> Thursday of the month at 6:30 pm, meeting location, Expo Center Community Room. 2<sup>nd</sup> floor, 3980 So. Menlo Ave, Los Angeles, CA 90007

**ECSEANDC MEETING RULES:** All meetings are conducted in accordance with the Ralph M. Brown Act. The basic council rules listed here are contained either in that Act, the governing bylaws of this Council or in rules adopted by the Governing Board. All ECSEANDC Meeting Locations shall be compliant with the Americans with Disabilities Act.

**DEFINITION OF STAKEHOLDER:** [Bylaws Article 4 (5) “any individual who lives, owns property, works, participates in a community or faith -based organization, or attends classes within the geographic area of this Council”. 116th Street, South, 80th Street, North, Central Ave, East Vermont Ave, West and to include the Mark Ridley Thomas constituent Center. (Bylaws Article III)

**AGENDAS –** Unless otherwise posted, the ECSEANDC meets the 4th Tuesday of every month at 6:30PM at the Mark Ridley -Thomas Constituent Services Center. The agendas for ECSEANDC meetings contain a brief general description of those items to be considered at the meetings. Items on the “Consent Agenda” may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the “Public Hearing” section of the agenda. Eight (8) members of the Council constitute a quorum for the transaction of business.