



**EMPOWERMENT CONGRESS SOUTHEAST AREA
NEIGHBORHOOD DEVELOPMENT COUNCIL (ECSEANDC)**

BOARD RETREAT / PLANNING MEETING

**Saturday, June 25th, 2016
10:30AM – 3:30PM
Holiday Inn Torrance
19800 South Vermont Avenue
Torrance, CA 90502**

EXECUTIVE OFFICERS

Karen Lawrence
Chairperson

Pepe Robles
Co-Chairperson

Lee Webster
Board Secretary

Estrella dela Rosa
Treasurer

Eddie Lockhart
Parliamentarian

BOARD MEMBERS

Evelyn Brummell
Mary Edwards
Willie Jackson
Esther Monteilh
Mabelle Pittman
Carl Poingsett Jr.
Moises Rosales
Cherrilyn Scott
Curtis Williams

COUNCIL HEADQUARTERS

Mark Ridley-Thomas
Constituent Service Center
Councilman
Marqueece
Harris-Dawson
Field Office
8475 S. Vermont Ave
Los Angeles, CA
90044-3448

Office Phone:
323-750-0983

Anita Tobias
Administrative Assistant

Website:
www.ecseandc.org

Email:
ecseandc@empowerla.org

PUBLIC INPUT AT ECSEANDC MEETINGS: The public is requested to fill out a “**Speaker Card**” to address ECSEANDC on any item on the agenda. Comments from the public on agenda items will be heard only when that item is being considered. Comments from the public on other matters, not appearing on the agenda but within the Board’s subject matter jurisdiction, will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board.

As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, translators assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least three (3) business days before the scheduled meeting by calling our office at **(323) 750-0983**.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (424) 785-4893.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by appointment by contacting the council office at **(323) 750-0983**, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at **(323) 750-0983**.

MEETING AGENDA

1. Call to order K. Lawrence, Chairperson
2. Welcome K. Lawrence, Chairperson
3. Roll call A. Tobias, Admin. Assistant
4. Review and Approval of Minutes (3 mins.)
 - a. April 26th, 2016 Regular Board Meeting Minutes
 - b. May 10th, 2016 Agenda Setting Meeting Minutes
 - c. May 24th, 2016 Agenda Board Meeting Minutes
 - d. June 14th, 2016 Agenda Board Meeting Minutes
5. Public Comments (2 min. per speaker)

6. New Business

- a. Discussion and Board Motion regarding Budget Adjustments to line items AUD and ADV.
- b. Discussion and Board Motion regarding purchasing Audio Equipment.
- c. Discussion and Board Motion regarding Rental of Storage Unit for Property and Supplies of the ECSEANDC.
- d. Presentation and Discussion regarding 2016 – 2017 Calendar.
- e. Presentation and Discussion regarding 2016 – 2017 Budget.
- f. Presentation and Discussion regarding 2016 – 2017 Neighborhood Council Strategic Plan.
- g. Presentation and Discussion regarding Area Reps and Area Assemblies.
- h. Discussion and Board Motion regarding Agenda for 4th Tuesday Meeting on 6/28/2016:
 - h1. Time: 6:30pm – 9:00pm
 - h2. Seating of New Board
 - h3. Speaker(s)
- i. Discussion and Board Motion regarding assigning outgoing Board Members Duties to New Board.

Duties include but may exceed listed items:

 - i1. Second Signature / Card Holder
 - i2. Agenda Creation and Posting
 - i3. Maintaining and Updating Database
 - i4. Sending Outreach Mailers
 - i5. Contacting SLOs to attend NC Meeting
- j. Discussion and Board Motion regarding Thank You Cards for the attendees at our Councilman Brunch on Jan., 23rd, 2016. **(Ms. Monteilh and Ms. Lawrence)**
- k. Discussion and Board Motion regarding purchasing a Flag and Standing Pole. **(Ms. Monteilh)**
- l. Update and Discussion regarding NEW Email Addresses for Board (ie: Karen.Lawrence@ecseandc.org)

7. Unfinished Business (5 min. per item)

- a. Update regarding “Memorial Day Veteran Resource Fair” on Saturday, May 28th, 2016, 9am – 1pm at the MRT Constituent Center – 8475 S. Vermont Ave., LA, CA 90044 **(NTE \$550 from)**
- b. Update regarding Purchase of an Office Printer. **(NTE \$900.00 from OFF)**
- c. Updates and Discussion regarding 7-11 Convenience Store “Letter of Support”; Board Approved on January 12th, 2016.
- d. Updates and Discussion regarding the Tunnel in front of Figueroa Street School at 510 W. 111th St., LA, CA 90044. **(Ms. Monteilh and Ms. Lawrence)**
- e. Update on “CD8 End of Term Grant” for \$15,000.00 awarded to the ECSEANDC for Beautification.

END OF ACTION ITEMS

Committee Reports (2 min. per committee)

- | | | |
|----|--|----------------|
| a. | <u>Budget Committee Chair</u> | - E. dela Rosa |
| b. | <u>Outreach Committee Chair</u> | - Vacant |
| c. | <u>Quality of Life Committee Chair</u> | - Vacant |
| d. | <u>Beautification Committee Chair</u> | - E. Monteilh |
| e. | <u>Public Safety Committee Chair.</u> | - E. Monteilh |
| f. | <u>Youth/ Young Adults Comm. Chair</u> | - Vacant |
| g. | <u>Land Use Committee Chair</u> | - Vacant |
| h. | <u>Hospitality Committee Chair</u> | - C. Scott |

8. **Board Vacancy:** Discussion and Possible Board Vote (5 min.)

Below are the ECSEANDC vacant board seats. Please See Bylaws for Duties & Responsibilities also Article 6 section 2E page 9.

- VACANCY - a) Area Rep 2B**
b) Youth Representative

9. Board Member Comments (5 min.)

10. Chair Closing Comments (3 min.)

11. Adjournment

ANNOUNCEMENTS

Neighboring Neighborhood Council Meetings:

- o WATTS
 - o Board Meeting: 2nd Tuesday of the month at 6:30pm, meeting location: watts senior citizen center; 1657 E. Century Blvd., Los Angeles, Ca 90002-2987, office location and phone number:10221 Compton Ave. #203, Los Angeles, CA 90002 (323) 564-0260
- o HARBOR GATEWAY NORTH
 - o Board Meeting: 4TH TUESDAY OF THE MONTH AT 7:00 PM, Meeting Location: 135th Street Elementary School - 801 W. 135TH Street, Gardena, Ca 90247-2154, Office Location And Phone Number: PO Box 3723, Gardena, CA 90247, (310) 768-3853, harborgatewaynorth.org
- o COMMUNITY & NEIGHBORS FOR 9TH DISTRICT UNITY
 - o Board Meeting: 4th Friday Of The Month At 4:30 Pm, Meeting Location; Estelle Van Meter Center Sr. Center - 606 E. 76th Street, Los Angeles, 90001-2802, office location and phone number; 7600 S. Avalon Blvd. Los Angeles, CA 90001, (323) 750-0496
- o EMPOWERMENT CONGRESS SOUTHWEST AREA NDC
 - o Board Meeting: 3rd Monday of the month at 6:30 pm, Mark Ridley-Thomas Constituent Service Center - 8475 S. Vermont Ave, Los Angeles 90044-3448, office location and phone number; 8475 S. Vermont Ave, Los Angeles, CA 90044 – 3448, (323) 789-1434.
- o VOICES OF 90037

- Board Meeting: 4th Wednesday of the month at 6:30pm, meeting location: Normandie Avenue Elementary School, 4505 S Raymond Ave, Los Angeles CA 90037-2817, council contact information; (323) 299-0809
- EMPOWERMENT CONGRESS CENTRAL AREA NDC
 - Board Meeting: 4th Monday of the month at 6:30 pm, meeting location; Amistad Plaza Apartment - community room - 6050 S. Western Avenue, Los Angeles, Ca 90047-1464, office location and phone number, 8475 S. Vermont Avenue, Los Angeles, CA 90044-3448, (323) 789-1449.
- EMPOWERMENT CONGRESS NORTH AREA NDC
 - Board Meeting: 1ST Thursday of the month at 6:30 pm, meeting location, Expo Center Community Room. 2nd floor, 3980 So. Menlo Ave, Los Angeles, CA 90007.

NEXT ECSEANDC MEETING Tuesday June 28th, 2016 Time 6:30pm @ MRT Constituent Center – 8475 S. Vermont Ave., LA, CA 90044

ECSEANDC MEETING RULES

All meetings are conducted in accordance with the Ralph M. Brown Act. The basic council rules listed here are contained either in that Act, the governing bylaws of this Council or in rules adopted by the Governing Board. All ECSEANDC Meeting Locations shall be compliant with the Americans with Disabilities Act.

DEFINITION OF STAKEHOLDER: [Bylaws Article 4 (5) “any individual who lives, owns property, works, participates in a community or faith-based organization, or attends classes within the geographic area of this Council”. 116th Street, South, 80th Street, North, Central Ave, East Vermont Ave, West and to include the Mark Ridley Thomas constituent Center. (Bylaws Article III)

AGENDAS - Unless otherwise posted, the ECSEANDC meets the 4th Tuesday of every month at 6:30PM at the Mark Ridley -Thomas Constituent Services Center. The agendas for ECSEANDC meetings contain a brief general description of those items to be considered at the meetings. Items on the “Consent Agenda” may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the “Public Hearing” section of the agenda. Eight (8) members of the Council constitute a quorum for the transaction of business. The Council may consider an item not on the agenda only if it is determined by a two-thirds (10) vote of the entire council that the need for action arose after the posting of an Agenda.

The Empowerment Congress Southeast Area Neighborhood Development Council meeting agendas are posted at the following locations:

ONLINE POSTING LOCATION(S)

- www.ecseandc.org
- Nextdoor.com
- **DONE – Website Posting - Email: ncsupport@lacity.org**

POSTING LOCATIONS

- [Algin Sutton Recreation Center](#) - 8800 S. Hoover Street, LA, CA 90044,
Ph: (323) 753-5808 -Mr. Santiago Cuevas- **Email: Santiago.Cuevas@lacity.org**
- [Green Meadows Recreation Center](#) - 431 E 89th Street, LA, CA 90003,
Ph: (323) 565-4242 - **Ms. Merritt - Email: Louise.Merritt@lacity.org**
- [Mark Twain Library](#) - 9621 S. Figueroa St., LA, CA 90003
Ph: (323) 755-4088 - Ms. Senele Rios - **Email: Sgrios@lapl.org and mbaradi@lapl.org**
- [Southeast Police Station](#) - 145 W. 108th Street, LA, CA 90061,
Ph: (213) 972-7828
- [Weingart YMCA](#) - 9900 S. Vermont Ave., LA., CA 90044, Ph: (323) 754-3191 - **Email: ednamartinez@ymcala.org**

COUNCIL DISCUSSION AND TIME LIMITS

Councilmember’s requesting to address the Council will be recognized by the Council Chair in the order requested. A motion calling the “previous question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate and the Chair will instruct the Secretary to call the roll on the matter.

RECONSIDERATION AND GRIEVANCE

For information on the process for reconsideration, ECSEANDC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the ECSEANDC Bylaws visiting the ECSEANDC Office at Mark Ridley-Thomas Constituent Services Center, Councilman Marqueece Harris-Dawson Field Office 8475 South Vermont Ave, Los Angeles, California 90044-3448.